



***KSU Admissions
Guide for Home
Educated Applicants***

www.kennesaw.edu

MEMORANDUM

TO: Home Educated Applicants

FROM: Derrick Manley, Assistant Director of Guest Services

REGARDS: Admissions Requirements

Thank you for your interest in Kennesaw State University!

The following application packet has been constructed to aid you in the admissions process.

Please note that home educated students who have completed an accredited home school program will be processed and held to the same admissions standards as all other Freshman applicants. Please visit our website at <http://admissions.kennesaw.edu> for current Freshman admission standards.

Home educated students who have not completed an accredited home school program must apply using the portfolio method outlined in this packet. For assistance, please visit our website at http://admissions.kennesaw.edu/apply/home_educated.php or email dmanley4@kennesaw.edu.



Admissions Application and Portfolio Procedures For Home Educated Applicants

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Please complete the following information so that your documents may be correctly matched with your application packet.

Full Legal Name: _____

Social Security Number: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Business Phone: _____

Contact Person (This should be someone you authorize to inquire about your application status):

Name: _____ Relationship: _____

Term of Application: Fall Spring Summer Year _____

Signature of Applicant: _____ Date: _____

Please note this is a cover letter for your portfolio and is NOT the application for admissions.

Return all documentation to:

Kennesaw State University
Office of Admissions
Attention: Derrick Manley
3391 Town Point Drive, MD
9111, Suite 1000, Kennesaw,
GA 30144



Admissions Package for Home Educated Applicants

Home educated students who have not completed an accredited home school program must apply using the portfolio method outlined in this packet. For assistance, please visit our website or call the Office of Admissions at 770-423-6300.

The following items are necessary to compile an admissions package for Home Educated applicants to Kennesaw State University.

- Application for Admission and the Non-refundable application processing fee
- Official SAT or ACT scores (sent to KSU directly by the testing agency):

Per the policy of the University System of Georgia Board of Regents, Home Educated students must take the SAT or the ACT and meet the total score of the average combined score of the preceding year's enrolling freshman class. The current standard is shown on the Admissions website at <http://admissions.kennesaw.edu/apply/freshmen.php>, in the Home Educated Students section.

- Official transcripts from any conventional public/private high school and colleges attended. You must have a 2.5 academic grade point average in Required High School Curriculum courses.
- Copy of current Declaration of Intent to Homeschool as filed with the **Georgia Department of Education**
- Completed Home **Required High School Curriculum Credit Evaluation Form** and Supplemental Documentation. (*Page 2 of this document.*)
- A National Standardized High School Summation Exam taken during the twelfth grade year or within the last 12 months (Examples: Iowa TAP, California Achievement Test, and Stanford Achievement Test).
 - Portfolio of Extra-Curricular Activities and Academic Achievements during high school that support academic preparedness for college. This portfolio should include awards received, academic accomplishments, and activities you participate in – Church, civic, volunteer, and athletic, etc. All documentation submitted becomes the property of Kennesaw State University. *Do not include any original personal achievement awards or photographs as these will not be returned.*
 - Affidavit from primary teacher and student certifying completion of high school and date of high school graduation, and a copy of your diploma if you have already graduated. (*Page 3 of this document.*)
- Two Letters of recommendation from non-family members (Examples: Employers, Clergy, Civic Leaders, Tutors)

Your completed application and portfolio packet should be submitted to the Kennesaw State University Office of Admissions prior to the deadline for the term for which you are applying.

Kennesaw State University
Office of Admissions
3391 Town Point Drive
MD 9111, Suite 1000
Kennesaw, GA 30144

Home School College Preparatory Credit Evaluation Form

Student Name: _____

Social Security Number: _____ Graduation Date: _____

Please complete this worksheet **and** on separate paper provide a **Home School Credit Evaluation** indicating course work completed in each subject area indicating subject title, course description, texts used, and primary teacher. Each subject should be representative of one Carnegie Unit (or academic year) of study. You may attach supplemental explanations including, but not limited to, reading lists, major projects and assignments, and exceptional learning experiences. You must indicated completion of the minimum Carnegie Units as indicated for each subject. However, you may include additional course work completed to further illustrate your academic preparedness. College Preparatory Courses acceptable by the University System of Georgia may be found at www.usg.edu. Also, please refer to the Board of Regents Staying on Course for more guidance on acceptable Carnegie Unit Requirements at http://www.usg.edu/student_affairs/documents/Staying_on_Course.pdf. This sheet should be used as a cover page for your Home School Credit Evaluation as indicated above. Failure to provide the supplemental documentation will delay the processing of your application for admission to Kennesaw State University.

***Source Legend: Public School (1); Private School (2); Correspondence Program (3); Home Generated Curriculum (4)**

ENGLISH (4 Units)	YEAR COMPLETED	GRADE EARNED	SOURCE*
<input type="checkbox"/> Grammar and Usage	_____	_____	_____
<input type="checkbox"/> American English	_____	_____	_____
<input type="checkbox"/> World Literature/British Literature	_____	_____	_____
<input type="checkbox"/> Advanced Composition	_____	_____	_____
MATH (4 Units)			
<input type="checkbox"/> Algebra I	_____	_____	_____
<input type="checkbox"/> Algebra II	_____	_____	_____
<input type="checkbox"/> Geometry	_____	_____	_____
<input type="checkbox"/> Advanced Mathematics	_____	_____	_____
NATURAL SCIENCE (4 Units)			
<input type="checkbox"/> Physical Science	_____	_____	_____
<input type="checkbox"/> Biology (with Lab)	_____	_____	_____
<input type="checkbox"/> Chemistry (with Lab)	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
SOCIAL SCIENCE (3 Units)			
<input type="checkbox"/> American History	_____	_____	_____
<input type="checkbox"/> World History	_____	_____	_____
<input type="checkbox"/> Economics and Government	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
FOREIGN LANGUAGE (2 Units)			
<input type="checkbox"/> First Year _____	_____	_____	_____
<input type="checkbox"/> Second Year _____	_____	_____	_____

Completed by: _____

Date: _____



**AFFIDAVIT OF SUCCESSFUL
COMPLETION
OF HOME STUDY PROGRAM**

Applicant (Full Legal Name)	(Print or Type)	Social Security Number
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ATTESTATION OF APPLICANT

I, _____, hereby swear or affirm that I received the attached home study diploma pursuant to my successful completion of a home study program as recognized by applicable Georgia Law.

Signature of Applicant

Notary Public / Seal

Date

ATTESTATION OF PARENT / GUARDIAN

I, _____, hereby swear or affirm that _____, my child / ward, received the attached home study diploma on the _____ day of _____ 20____, pursuant to his/her successful completion of a home study program as recognized by applicable Georgia Law. I further swear of affirm that the home study program completed by my child / ward was administered by a person or persons duly qualified to administer such a program under applicable Georgia Law.

Signature of Parent / Guardian

Notary Public / Seal

Date

