



**KSU Admissions
Guide for Home
Educated Applicants**

<https://admissions.kennesaw.edu>

MEMORANDUM

TO: Home Educated Applicants

FROM: Derrick Manley, Assistant Director of Guest Services

REGARDS: Admissions Requirements and Application Deadlines

Thank you for your interest in Kennesaw State University!

Please be advised that all requirements and supporting documentation pertaining to the home school portfolio must be submitted by the chosen deadline decided upon by the applicant for a pending decision. Please note a pending decision will be made without the submission of the Affidavit of Successful Completion document, as this is required to be submitted once the applicant graduates.

The following application packet has been constructed to aid you in the admissions process.

Please note that home educated students who have completed an accredited home school program will be processed and held to the same admissions standards as all other freshmen and transfer freshmen applicants. Please visit our website at <https://admissions.kennesaw.edu/> for current freshmen and transfer freshmen admissions standards.

Home educated students who have not completed an accredited home school program must apply using the portfolio method outlined in this packet. For assistance, please visit our website at <https://admissions.kennesaw.edu/apply/freshmen.php> or email dmanley4@kennesaw.edu

Please refer to the following Board of Regents policies for further information regarding Freshman admission requirements [BoR Policy 4.2.1.1, 4.2.1.2 Freshman Requirements](#) .

Sincerely,
Kennesaw State University
Office of Undergraduate Admissions



Home Educated Cover Letter

Please complete the following information so that your documents may be correctly matched with your application packet.

Name: _____

Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Contact Person (This should be someone you authorize to inquire about your application status):

Name: _____ Relationship: _____

Term of Application: Fall Spring Summer Year _____

Signature of Applicant: _____ Date: _____

Please note this is a cover letter for your portfolio and is NOT the application for admissions.

Return all documentation to:

Kennesaw State University
Office of Undergraduate
Admissions
Attention: Derrick Manley
3391 Town Point Drive, MD 911,
Suite 1000, Kennesaw, GA 30144

Admissions Package for Home Educated Applicants

Home educated students who have not completed an accredited home school program must apply using the portfolio method outlined in this packet. For assistance, please visit our website or call the Office of Admissions at 470-578-6000.

The following items are necessary to compile an admissions package for Home Educated applicants to Kennesaw State University.

- Application for Admission and the Non-refundable application processing fee.
- Official SAT or ACT scores (sent to KSU directly by the testing agency):
 - Old SAT (taken prior to March 2016)
 - **SAT Critical Reading** score of 450
 - **SAT Math** score of 450
 - New SAT (taken March 2016 or after)
 - **SAT Evidence-Based Reading and Writing** score: 500
 - **SAT Math Section** score: 490
 - ACT **English or Reading** subscore: 18
 - ACT **Math** subscore: 18
- Official transcripts from any conventional public/private high school and colleges attended. You must have a 2.5 academic grade point average in Required High School Curriculum courses.
- Copy of current Declaration of Intent to Homeschool as filed with the **Georgia Department of Education**
- Completed **Home School College Preparatory Credit Evaluation Form** and **Supplemental Documentation**. (Provided in portfolio.)
 - Portfolio of Extra-Curricular Activities and Academic Achievements during high school that support academic preparedness for college. This portfolio should include awards received, academic accomplishments, and activities you participate in – Church, civic, volunteer, and athletic, etc. *All documentation submitted becomes the property of Kennesaw State University. Do not include any original personal achievement awards or photographs, as these will not be returned.*
 - Affidavit of Successful Completion from primary teacher and student certifying completion of high school and date of high school graduation, and a copy of your diploma if you have already graduated. (Provided in portfolio)
- Two Letters of recommendation from non-family members (Examples: Employers, Clergy, Civic Leaders, Tutors)

Your completed application and portfolio packet should be submitted to the Kennesaw State University Office of Undergraduate Admissions prior to the deadline for the term for which you are applying.

Home School College Preparatory Credit Evaluation Form

Student Name _____

Graduation Date: _____

Office Use Only	
Name	_____
Title	_____
Date	_____

Please complete this worksheet **and** on separate paper provide a **Home School Course Description/Supplemental Documentation** indicating course work completed in each subject area indicating subject title, course description, texts used, and primary teacher. Each subject should be representative of one Carnegie Unit (or academic year) of study. You may attach supplemental explanations including, but not limited to, reading lists, major projects and assignments, and exceptional learning experiences. You must indicate completion of the minimum Carnegie Units as indicated for each subject. However, you may include additional course work completed to further illustrate your academic preparedness. College Preparatory Courses acceptable by the University System of Georgia may be found at <http://www.usg.edu/>. Also, please refer to the Board of Regents Staying on Course for more guidance on acceptable Carnegie Unit Requirements at http://www.usg.edu/assets/student_affairs/documents/Staying_on_Course.pdf. This sheet should be used as a cover page for your Home School Credit Evaluation as indicated above. **Failure to provide the supplemental documentation will delay the processing of your application for admission to Kennesaw State University.**

*Source Legend: Public School (1); Private School (2); Correspondence Program (3); Home Generated Curriculum (4)

ENGLISH (4 Units)	YEAR COMPLETED	GRADE EARNED	SOURCE*
<input type="checkbox"/> Grammar and Usage	_____	_____	_____
<input type="checkbox"/> American English	_____	_____	_____
<input type="checkbox"/> World Literature/British Literature	_____	_____	_____
<input type="checkbox"/> Advanced Composition	_____	_____	_____
MATH (4 Units)			
<input type="checkbox"/> Algebra I	_____	_____	_____
<input type="checkbox"/> Algebra II	_____	_____	_____
<input type="checkbox"/> Geometry	_____	_____	_____
<input type="checkbox"/> Advanced Mathematics	_____	_____	_____
NATURAL SCIENCE (4 Units)			
<input type="checkbox"/> Physical Science	_____	_____	_____
<input type="checkbox"/> Biology (with Lab)	_____	_____	_____
<input type="checkbox"/> Chemistry (with Lab)	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
SOCIAL SCIENCE (3 Units)			
<input type="checkbox"/> American History	_____	_____	_____
<input type="checkbox"/> World History	_____	_____	_____
<input type="checkbox"/> Economics and Government	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
FOREIGN LANGUAGE (2 Units)			
<input type="checkbox"/> First Year _____	_____	_____	_____
<input type="checkbox"/> Second Year _____	_____	_____	_____

Completed By: _____

Date: _____



Affidavit of Successful Completion

Applicant:

I _____, hereby swear or affirm that I received the attached home study diploma pursuant to my successful completion of a home study program as recognized by applicable Georgia Law.

Applicant Signature: _____

Date: _____

Parent/Guardian:

I _____, hereby swear or affirm that _____, my child/ward, received the attached home study diploma on the _____ day of _____ 20_____, pursuant to his/her successful completion of a home study program as recognized by applicable Georgia Law. I further swear of affirm that the home study program completed by my child/ward was administered by a person or persons duly qualified to administer such a program under applicable Georgia Law.

Parent/Guardian Signature: _____

Date: _____

Notary:

Notary Public/Seal _____

Date: _____

